



## **APPLICATION FORM FOR ADMISSION INTO GENTS/ LADIES HOSTEL, BPFTIO, CUTTACK.**

**FOR THE SESSION: 2025-2026**

Money Receipt No. & Date: \_\_\_\_\_

Allotted Room No. \_\_\_\_\_

**1. Student details:**

- a. Name in full (in block letters) : \_\_\_\_\_  
b. Branch : \_\_\_\_\_ c. Roll No. \_\_\_\_\_  
d. Contact No.: \_\_\_\_\_ e. E-mail ID. \_\_\_\_\_  
f. Religion : \_\_\_\_\_ g. Category: Gen/SC/ST/PH/ES/OLO/GC/SP/NCC \_\_\_\_\_

Paste recent  
Photograph  
of the  
student

**2. Parent/Guardian details:**

- a. Name of Father /Mother/Legal Guardian: \_\_\_\_\_  
b. Present address: \_\_\_\_\_  
\_\_\_\_\_ Ph. No. \_\_\_\_\_  
c. Permanent address \_\_\_\_\_  
\_\_\_\_\_ Nearest Police Station \_\_\_\_\_  
d. Name and address of local guardian \_\_\_\_\_  
\_\_\_\_\_ Ph No. \_\_\_\_\_  
e. Relationship of the student with local guardian \_\_\_\_\_  
f. Two alternative Ph. Nos. of near relations with their names  
1. \_\_\_\_\_ 2. \_\_\_\_\_

Paste recent  
Photograph  
of the father/  
mother Legal  
guardian

Paste recent  
Photograph  
of the local  
guardian

**3. An Affidavit from Notary to obey the rules & regulation of the hostel**

**4. Two photographs of candidate, father/mother & local guardian.**

**5. General Details**

- a. Marks secured in last semester (for re-admission) \_\_\_\_\_  
b. Hobby/Proficiency in sports or games, Extracurricular activities, if any \_\_\_\_\_  
c. If suffering from any specific disease/physical or mental abnormality if any \_\_\_\_\_  
d. If you have ever been punished/imposed with fines provided undertaking  
if any previously, give detail \_\_\_\_\_  
e. Enclose copy of ID proof of parents & L.G. duly signed .

Date: \_\_\_\_\_

Sign. of the student \_\_\_\_\_

### **FOR OFFICE USE ONLY**

**1. View of Head of the Department for Hostel accommodation**

- a. Average % of attendance during last semester: \_\_\_\_\_  
b. Recommended / Rejected \_\_\_\_\_ Sign. Of HOD \_\_\_\_\_

**2. Hostel Name/ No. \_\_\_\_\_ Room No. allotted: \_\_\_\_\_ Date: \_\_\_\_\_**

**3. Institution money receipt No. \_\_\_\_\_ Date: \_\_\_\_\_**

Superintendent, BPFTIO, Cuttack

Director, BPFTIO, Cuttack

## UNDERTAKING

I, Sri/ Smt./Miss \_\_\_\_\_ son of /daughter of wife of \_\_\_\_\_

At. \_\_\_\_\_ PO. \_\_\_\_\_ Dist. \_\_\_\_\_ is a bonafide student of

BPFTIO, Cuttack of branch \_\_\_\_\_ Semester \_\_\_\_\_ bearing Roll No. \_\_\_\_\_

hereby undertaking that, I shall totally abide by the Rules and regulation of the Hostel of BPFTIO, read from the web-site / Notice board issued from time to time and affirm that.

1. I will regularly attend all Theory and Practical Classes during the Institution hours and will not stay in Hostel during the Institution working hours. OR go to outdoors without prior intimation to the Hostel Authority with proper reason.
2. I will not involve myself in any form of ragging / indiscipline activities either inside/outside the Hostel/institution campus. (as per the copy of affidavit by the Student and parents as per the regulation of AICTE to be submitted after selection)
3. I will not involve myself in my sort of misbehavior towards Juniors/ Seniors/mate staff either in Hostel or outside the campus, using rude/fifty language, assault or attempt to assault to staffs or fellow students etc.
4. I will not organize or attend any meeting, celebrations like birthday party, batch feast etc. or involve myself in strike without prior permission from the competent Authority.
5. I will personally be held responsible for any damage or loss incurred to furniture's, interiors and other facilities, Electrical, PH & Water supply Installations and fittings provided in our rooms or in Hostel Premises.
6. I will not use any extra Electrical appliances (Heater, Hot plate, Immersion heater, Iron etc.)/ Electronics gadgets in my room and I will use only energy saving light like CFL/TS tube light, failing which fine will be imposed.
7. I will not allow any guest / outsider to stay in my Room without prior approval of competent authority.
8. I will refrain myself from causing any environmental Pollution inside Hostel Premises and maintain cleanliness.
9. I will not involve myself in any sort of addiction or use of excise materials, smoking, drinking alcohol, Guthkas, Pans, Charas, Ganjei, Bhanga, Drugs etc.
10. Besides, I will not indulge in any sort of other forbidden activities inside the hostel as notified by the Authority from time to time.
11. I will abide by all the rules and regulations of the Hostel in force or may come into force in future.
12. I will not leave the Hostel on account of any reason without prior permission from competent authority of hostel.
13. I will strictly observe the study hours and maintain silence during the study hours as notified by the Hostel authority.
14. I will obey any organizational / representative duty assigned to me by the Hostel/Institution Authority.

15. I will regularly pay any financial liabilities, fines, mess dues etc. of the Hostel/ Institution in time.
16. I will not use mobile phone during study hour i.e. from 6.30 PM to 9.00 PM.
17. Fine will be imposed to me for misuse of electricity & water.
18. I will take care about my own belongings in the room & no body will be held responsible for any loss (damage of my belongings).
19. I will attend the prayer classes regularly failing which I will be debarred from the hostel.
20. I will not moving here & there during class hour failing which, I will be expelled from the hostel without further consideration.
21. I will not stay in the hostel during class hour & attend all the extra classes.
22. I will look after the property of hostel & Institute and shall be held responsible for any loss of Hostel property.

#### DECLARATION

If I am found in violating the above mentioned points or suppressed any fact, I shall be liable to be expelled both from Hostel and institution and the decision of the Authority is final as per the undertaking given by me and my father/Guardian at the time of admission.

(Signature of the Student)

In witness to the above undertaking and declaration made by my Son/ward, I declare that I will watch him and insure all discipline and responsibility and in case he fails to do so and in the event of any punishment impose on him, I shall have no objection.

Signature of the Parents/ Guardian