



BIJU PATTNAIK FILM & TELEVISION INSTITUTE OF ODISHA (BPFTIO)

Invites

**National Competitive Bidding
For**

**Supply of equipment of Cinematography, Sound Recording &
Sound Design and
Film Editing Department**

TENDER NO: 1230

BPFTIO/ /2026

DATE: 24.08.2026

Issued by:

Director, BPFTIO

**Bose Campus, SCB Medical College, Cuttack,
Odisha-753007**

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BIJU PATTANAİK
FILM AND TELEVISION INSTITUTE OF ODISHA (BPFTIO),
CUTTACK

Tender No: BPFTIO/ 1230 /2026/ Dated: 24.08.2026

Notice of Inviting Proposal

Biju Pattanaik Film and Television Institute of Odisha (BPFTIO), Cuttack, invites tender from the eligible bidders for supply of equipment for 'Cinematography', 'Sound Recording & Sound Design' and 'Film Editing' Departments.

The bidders are expected to examine all instructions, forms, terms, requirements and other information in the tender document. Failure to furnish all information required as mentioned in this tender document or submission of a proposal not substantially responsive to the tender document in every aspect will be at the Bidder's risk and may result in rejection of the proposal.

Bidders are requested to submit the proposal to the undersigned as per the schedule indicated in the Data Sheet, by Registered / Speed Post/ Courier Services at the office of BPFTIO, Odisha. Based on the evaluation method mentioned in the tender document, the final bidder will be selected.

The tender document is available at our website <http://www.bpftio.ac.in>, which can be downloaded from there.



Director,
BPFTIO, Cuttack

DISCLAIMER

BPFTIO reserves the right to reject any or all of the proposals submitted in response to this tender document at any stage without assigning any reasons whatsoever. BPFTIO also reserves the right to withhold or withdraw the process at any stage with intimation to all who submitted the tender documents. BPFTIO reserves the right to change / modify / amend any or all of the provisions of this tender document. Such changes will be posted only on its website www.bpftio.ac.in. Prospective bidders are requested to visit the website frequently to keep them abreast with the latest developments on this tender.

This document is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any party. The purpose of this tender is to provide interested parties with information that may be useful to them in making their technical & financial offers (Bids) pursuant to this tender.

The assumptions, assessments, statements and information contained in this tender may not be complete, accurate, adequate or correct. Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this tender document and wherever necessary obtain independent advice from appropriate sources. BPFTIO, their employees and advisors make no representation nor warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the tender document.

Important Dates and Schedule

Sl. No	Particular	Timeline
1.	Publication of tender document in public domain	24 th August, 2026
2.	Last date for submission of tender	17 th September, 2026, 5PM
3.	Bid Processing Fee/Tender Fee (Non-refundable) (Demand Draft)	INR 5,000/- (Rupees Five Thousand Only)
4.	EMD	Rs.100000/-
5.	Performance Bank Guarantee	5% of the Bid Value
5.	Method of Selection	Least Cost-Based Selection (LCS)
7.	Opening of Technical Bid	18 th September, 2026 at 11.00 AM
8.	Opening of Financial Bid	To be scheduled later
9.	Contract negotiation & signing of contract	To be scheduled later

Scope of Work

1. Roles and responsibilities of the selected bidder

- i. The bids are invited for the supply, installation and commissioning (including hand-holding and training) of the equipment needed for the Cinematography, Sound Recording & Sound Design and Film Editing Department at BPFTIO.
- ii. The selected bidder must supply all new equipment of best quality.
- iii. The selected bidder must deliver all the equipment within stipulated time as mentioned in Purchase Order.
- iv. Installation and Commissioning must be completed within stipulated time as mentioned in Purchase Order.
- v. The selected bidder has to provide warranty as per rule of OEM from the date of successful installation & commissioning.

Special Terms & Conditions

- i. Bidders need to submit Bid Processing Fee with their technical proposal and Financial Proposal separately.
- ii. Bidders must bid for all the equipment from list given at “Package wise list of equipment”.
- iii. Price bid should have package wise breakup.
- iv. Price bid should be submitted in Financial Form I.
- v. 3% of the Bid Value as EMD need to be submitted.
- vi. A performance security in the form of Bank Guarantee for 5% of the Bid Value need to be submitted within 15 days on receipt of the Purchase/Work Order (WO). The Bank Guarantee will be valid for 36 months.
- vii. Bidder should submit OEM authorization certificate(may or may not Bid specific)/ certificate from authorised partner or distributor of OEM of the package for which he is participating.

Section-1 - Technical Specifications of equipment with quantity

CINEMATOGRAPHY DEPARTMENT

Package No.1

SI No	Item	Description	Qty.
1	Professional (8 x 20TB) 8 bay 160TB external storage for DI Studio	A transportable 8-bay hardware RAID solution with Thunderbolt™ 3 (40Gbps) and USB-C™ (10Gbps) Capacity. 160TB Connector. USB-C, Power Supply Sequential Read Performance Up to 1690MB/s Sequential Write Performance Up to 1490MB/s Interface. Thunderbolt 3 Disk Speed (RPM). 7200 RPM Dimensions (L x W x H) 245.11mm x 175.01mm x 385.06mm Warranty. 5-Year Limited Warranty	1
2	4TB external hard drive	4TB Storage Capacity, mechanical hard drive Interface: USB 3.1 Gen 2 (up to 10 Gb/s) USB-C Works With USB-C host: USB4, USB 3.0, Thunderbolt™ 4, Thunderbolt™ 3 Up to 130 MB/s Data Transfer Speed Includes USB-C 3.1 Gen 1 Cable Data Recovery Services Windows & Mac Compatible	2

Package No.2

SI No	Item	Description	Qty.
1	Portable 7-7.5 KVA Electric self start silent Generator	7-7.5 KVA Electric silent Generator Specifications Fuel Used : Petrol General Specifications: Rated Output at 230V / 50Hz : 5.5-7.5 kW (3.5KVA) Max. Rating (kW/kVA) : 7.5 kW Voltage : 230V Noise Level(dB) : < 86	1

Package No.3

SI No	Item	Description	Qty.
1	Mirrorless DSLR Camera with 18-140mm f/3.5-6.3 lens and essentials + kit	Effective Sensor Resolution. 20.9 Megapixel (5568 x 3712) Image Sensor. 23.5 x 15.7 mm (APS-C) CMOS Sensor Lens Mount. Z, 18-140mm f/3.5-6.3 VR Lens EXPEED 7 Image Processor Image Stabilization. Digital ISO/Gain Sensitivity Photo. Native: 100 to 51, 200 (100 to 204, 800 Extended) Video. Native: 100 to 25, 600 Max Recording Modes H.264/H.265 8/10-Bit Up to UHD 4K Max Video Output	2

		Up to UHD 4K Media/Memory Card Slot Single Slot: SD/SDHC/SDXC (UHS-II) Video I/O. 1x Micro-HDMI Output Audio I/O 1x 1/8" / 3.5 mm TRS Stereo Headphone Output 1x 1/8" / 3.5 mm TRS Stereo Microphone Input Power I/O. 1x USB-C Input, Other I/O 1x USB-C Data Output (Shared with Power Input) Wireless. Wi-Fi 5 (802.11ac) / Bluetooth 5.0 Display Type. Articulating 3.2" Touchscreen LCD Battery. Rechargeable Lithium-Ion Approx. 230 Shots or 1x EN-EL25 Rechargeable Lithium-Ion (Included), UHD 4K60p/Full HD 120fps Video Recording Improved Autofocus, 9 Subject Detection Dedicated Picture Control Button Quality Essentials to Start Shooting, Backup Power, Protection & Memory Spare Battery & Memory Card-128 GB (2 Nos), Back pack carrying case	
2	Small Adventure and Sports camera with surfing and water sports bundle	Black body Camera with 1/1.9" Sensor 3 x 1900mAh Batteries, Dual-Bay Charger 64GB SD Card, Camera Case 5.3K60/4K120/2.7K240 Video, 27MP Photos Auto-Adjusts for HB-Series Lenses Upgraded Mounting Ecosystem HyperSmooth 6.0 Image Stabilization 2.5 Hours at 1080p30, 1.5 at 5.3K30 Front and Rear LCD Screens Bluetooth Audio Connectivity and Control Surfboard Mounts Included Floaty Wraparound Cover for Camera Mouth-Worn Bite Mount for Water Sports Casey LITE Lightweight Camera Case Features 2 Surfboard Mounts Floaty Leaves Access to Buttons/Display	1
3	Mojo Kit	Mini Tripod, Handle Rig, Laple Microphone, shot gun wireless microphone, head phone, portable LED light (for Mojo kit), Accessories – Mobile clamp, power bank, memory card (128GB), Cable and Adaptor	<u>1</u>
4	Basic Fluid head Tripod with spreader for DSLR Camera	Tube section. 3 Material. Aluminium alloy Load capacity. 10kg Folded length. 77cm Maximum height. 153cm Minimum height. 72cm Bowl diameter. 75mm Weight. 4.2 kg	3
5	Variable ND Filter cum CPL filter compatible with existing lens	True Color Variable ND2-32 (1-5 Stops) and CPL Circular Polarizing Lens Filter 2 in 1 for Camera Lens Neutral Density Polarizer Filter 55mm, 67 mm, 72 mm 77mm 82 mm lens filter	10 (2 each)
6	Variable ND or ND Filter cum CPL filter compatible with	Square Filter Holder System Pro Kit (Filter Holder + 95mm Circular Polarizer + Square ND1000 Filter + ND8 + ND64 + 4 Filter Adapter Rings)	2

	existing lens	(Kit Includes) Filter holder + ND8 filter(3-Stop) +ND64 filter(6-Stop) + ND100 filter(8-Stop)+ CPL filter +5x adapter rings(55mm, 67mm/72mm/77mm/82mm)+ Leather filter pouches. 55mm, 67 mm, 72 mm , 77mm 82 mm camera lens filter	
7	Ultra-thin UV filter compatible with existing lens	MCUV Protection Filter with 28 Multi-Layer Coatings HD/Hydrophobic/Scratch Resistant/Ultra-Slim UV Filter It features a 99.6% transmission, effectively reducing the reflection came from both the ground and filter itself and ensuring the true color of images. For 55mm, 67 mm, 72 mm , 77mm, 82 mm lens	10 (2 each)

Package No.4

SI No	Item	Description	Qty.
1	Cinema Line Full-frame camera, Interchangeable lens digital camera	Image Sensor 35.6 x 23.8 mm (Full-Frame) EXMOR R CMOS Effective Sensor Resolution Effective: 10.3 Megapixel. Actual: 12.1 Megapixel Image Stabilization Sensor-Shift, 5-Axis ISO/Gain Sensitivity Native: 80 to 102, 400 (80 to 409, 600 Extended) Max Recording Modes MPEG-4 AVC/XAVC S-I 4: 2: 2 10-Bit Up to DCI 4K up to 24.00/29.97/48.00/59.94/23.98 fps XAVC HS/H.265 Long GOP 4: 2: 2 10-Bit UHD 4K up to 25/29.97/100/50/120/59.94/23.98 fps XAVC HS/H.265 Long GOP 4: 2: 0 10-Bit UHD 4K up to 25/29.97/100/50/120/59.94/23.98 fps XAVC S/MPEG-4 AVC 4: 2: 2 10-Bit Up to UHD 4K up to 25/29.97/100/50/120/59.94/23.98 fps XAVC S/MPEG-4 AVC 4: 2: 0 8-Bit Up to UHD 4K up to 25/29.97/100/50/120/59.94/23.98 fps Lens mount - E, E to PL mount adopter Lens Communication Yes: with Autofocus Support XAVC Proxy LCD 7.5cm (3.0-type) type, approx. 2.36M dots, touch panel, Opening Angle: Approx. 176 deg., Rotation Angle: Approx. 270 deg. Max Video Output Raw 16-Bit Up to 4.2K at 25/50/59.94/23.98 fps Media/Memory Dual Slot: CFexpress Type A / SDXC Dual Type A/SDXC Card Slots Type A / SD card (x2), Video I/O 1x HDMI Output Mobile App Compatible Yes: Android & iOS Latitude : 15+ stop (S-Log3) Detachable Dual XLR/TRS Adapter Handle Simult. Rec, Sort, Auto Switch Media Built-in, stereo mic Spare Battery, charger, Memory card 2x 256gb, card reader, Bag	1

2	16–35 mm F2.8 E mount. With UV Filter Compatible with Item mentioned in SI no.3	Full-Frame f/2.8 to f/22 Fast Standard Zoom 22% Lighter, 18% Smaller than Previous Four XD Linear AF Motors, Floating Focus Aperture De-Click and Lock Switches Zoom Smoothness Switch XA and Super ED Elements Nano AR Coating II and Fluorine Coating Dust and Moisture-Resistant Construction Rounded 11-Blade Diaphragm	1
3	Wireless Lens Control System, Remote Follow Focus assist	Wireless FIZ hand unit- 0.972 lbs Brushless wireless motor with 19mm rod support and 15mm rod bushings Photographic Lens Follow Focus Adapter 74cm 7-pin to P-tap motor power cable, D-tap power cable Follow focus marking disks Wireless FIZ hand unit strap 18650 quad battery charger with 2 battery Motor: 0.496 lbs Motor Dimensions: Length/Height: 11.43cm Width: 8.26cm (end to end furthest points) Depth: 1.59cm (rod mount section), 1.91cm (base section), 3.49cm (motor section) Material: Aluminum-alloy, stainless steel, ABS plastic, rubber, Brazilian rosewood Color: Gray	1

SOUND RECORDING & SOUND DESIGN DEPARTMENT

Package No.5PA SYSTEM FOR NIRAD MOHAPATRA AUDITORIUM

SI No.	Items	Description	Qty.
1	Line Array Speaker	SITC of a compact 2-way passive line array loudspeaker with dual 10-inch low-frequency drivers. The system shall deliver a maximum SPL of not less than 130dB with 1600W program power handling. It shall incorporate high power-handling transducers with large-diameter voice coils, a computer-designed HF wave guide for path-length equalization, and low-distortion drivers for clear long-throw performance. The loudspeaker shall provide a frequency range of approximately 55Hz to 20kHz (-10dB), nominal impedance of 8ohms, sensitivity ≥99 dB (1 W / 1 m), and 100° × 15° coverage. Power handling shall be 800 W continuous, 1600W program, and 3200W peak. The enclosure shall be vented, trapezoidal, constructed of 18mm plywood with durable paint finish and a powder-coated steel grille with 2xTruss Head. The system shall include twist-lock input and link connectors and a standard flying bracket with adjustable verticals play, suitable for fixed or portable professional sound reinforcement applications.	8
		SITC of a professional 2-channel power amplifier with soft-start, high SNR, and low THD/IMD. The amplifier shall deliver minimum output power of 1350 W per channel at 8 Ω, 2150W per channel at 4Ω, and 2700W at 8Ω bridged. THD shall be <1%, damping factor >300, SNR ≥105 dB (20 Hz–20 kHz), and frequency response	

2	Power Amplifier	20 Hz–20 kHz (± 0.5 dB). The unit shall feature a heavy-duty power supply, variable-speed front-to-back cooling fans, and comprehensive protection against short circuit, thermal, output DC, and RF faults. It shall provide XLR inputs with link, twist-lock and binding-post outputs, LED indicators for signal/clip/protect, rotary level controls, and rear-panel mode (Dual/Mono/Bridge) and sensitivity selection (0.775V/1 V /1.4V). The amplifier shall comply with BISIS616: 2017 and IEC60065/IEC62368-1 standards, with input power consumption of approximately 900 W.	3
3	Sub-Woofer	SITC a professional passive 18-inch sub woofer for portable and fixed PA applications. The Subwoofer shall feature a high-excursion 18-inch LF driver with 5-inch voice coil in a rigid, internally braced 18mm plywood enclosure with durable paint finish and steel grille. It shall deliver sensitivity ≥ 97 dB (1 W / 1 m), nominal impedance 8 Ω , maximum SPL of 128 dB continuous and 134dB peak, and power handling of 1300W AES continuous and 2600W program. Frequency response shall be 40–170 Hz (-3 dB) with usable range of 30–150 Hz (-10 dB). The unit shall include twist-lock input and link connectors, with recommended crossover 80–120 Hz and subsonic filter at 35 Hz.	2
4	Front Fill	SITC of a passive 2-way 8" bass-reflex loudspeaker suitable for portable and fixed installation PA applications. The system shall feature an 8" LF driver with 1.5" voice coil and a 1" HF compression driver with 1.1" voice coil, housed in a rigid, internally braced wedge-shaped cabinet with durable paint finish and constant-directivity HF waveguide. The speaker shall provide a nominal impedance of 8 Ω , sensitivity of 92dB (1W/1m), and maximum SPL of 112dB continuous and 118dB peak. Frequency response shall be 70Hz–20 kHz (-3 dB), with usable range 60Hz–22kHz (-10 dB) and are commended subsonic filter at 60Hz (24dB/oct). Cross over frequency shall be 3.3kHz, with HF coverage of 90° $\times$ 50°. The system shall include twist-lock input and link connectors, 35.5mm pole-mount socket, and 18 M10 suspension points for flying.	2
5	Rear Fill	SITC of a passive 2-way 10" bass-reflex loudspeaker suitable for portable and fixed installation PA applications. The speaker shall feature a 10" LF driver with 2" voice coil and a 1" HF compression driver with 1.1" voice coil in a rigid, internally braced wedge-shaped cabinet with durable paint finish and constant-directivity HF waveguide. It shall provide a nominal impedance of 8 Ω , sensitivity of 94dB (1W/1m), and maximum SPL of 117dB continuous and 123dB peak. Frequency response shall be 60Hz–20k Hz (-3 dB) with usable range 50 Hz–22 kHz (-10 dB), crossover at 1.5 kHz, and recommended subsonic filter at 55 Hz (24 dB/oct). HF coverage shall be 90° $\times$ 50°. The unit shall include twist-lock input and link connectors, 35.5 mm pole-mount socket, and 18 M10 flying points for suspension.	2
6	Power Amplifier	SITC of a 4-channel 250W per channel power amplifier with selectable 4 Ω , 70V, or 100V output. The amplifier shall use Class D topology, be programmable via PC application, and support USB and RS232 control. Integrated Mini DSP shall provide volume control, input/output routing, high /low shelf filtering, compressor/limiter,	1

		signal filtering, pink noise/sine wave generator, mutes, and phase inversion. The unit shall allow mute, standby, and fault status control via contact inputs/outputs. Frequency response shall be 100 Hz–16 kHz, THD+N <0.25% (–3 dB), SNR >91 dB, and input sensitivity 1V RMS. Cooling shall be fan-assisted. The amplifier shall be rack-mountable in 2 RU and operate on 100–240 V AC, 50–60 Hz.	
7	Stage Monitor	SITC of a high-performance 2-way active speaker featuring a 10" LF woofer with 2.5" voice coil and a 1" HF compression driver with 1.35" voice coil. The trapezoidal, industrial-grade PP enclosure shall be portable, rigid, wedge-shaped for stage monitoring, and include an integrated pole mount and 5M8 rigging inserts. The speakers shall provide a frequency response of 65 Hz–17 kHz (–3 dB), acoustic range 55 Hz–18 kHz (–10 dB), 90° × 50° coverage, and maximum SPL of 120 dB continuous/126 dB peak. Bi-amped output power shall be 200 W continuous and 400 W program with active cross over at 2.2 kHz. The unit shall include 2 MIC/LINE inputs, MIXOUT line output, gain and master controls, HF and LF contour switches, and built-in protection against over load, short-circuit, over heat, and mains over voltage	2
8	Stage Hanging Microphone	SITC of a fixed-charge back plate, permanently polarized condenser microphone with Cardioid polar pattern. Frequency response shall be 70 Hz–16 kHz, with open-circuit sensitivity of –37 dB (14.1 mV) re 1 V at 1 Pa, maximum SPL 134 dB (1 kHz at 1% THD), Dynamic range 106 dB, and SNR 66 dB (1 kHz at 1 Pa). The microphone shall operate on 9–52 VDC phantom power (2 mA typical), and include a permanently attached 25' (7.6 m) cable terminating in a 3-pin XLRM connector	6
9	Foot Boundary Microphone	SITC of a fixed-charge back plate, permanently polarized condenser microphone with half-cardioid polar pattern (cardioid in hemisphere above mounting surface). Frequency response shall be 70 Hz–16 kHz, open-circuit sensitivity –25 dB (56.2 mV) re 1 V at 1 Pa, maximum SPL 114 dB (1 kHz at 1% THD), dynamic range 86 dB, and SNR 66 dB (1 kHz at 1 Pa). The Microphone shall operate on 9–52 VDC phantom power (2 mA typical).	6
10	Instrument Microphone	SITC of a dynamic microphone with hypercardioid polar pattern. Frequency response shall be 80 Hz–17 kHz, open-circuit sensitivity –56 dB (1.5 mV) re 1 V at 1 Pa. The microphone include an integral 3-pin XLRM output connector.	4
11	Vocal Handheld Microphone	SITC of a dynamic microphone with hypercardioid polar pattern. Frequency response shall be 40 Hz–16 kHz, open-circuit sensitivity –55 dB (1.7 mV) re 1 V at 1 Pa. The microphone have 3-pin XLRM output connector.	4
12	Wireless Handheld	SITC of a 2-channel wireless handheld microphone system operating in F-Band (824–831 MHz, 863–865 MHz) with FM modulation. The system shall provide a condenser cardioid Microphone with frequency response 60 Hz–16 kHz, RF output 10 mW, and typical operating range of 60 m. Transmitters shall be powered by 2 × 1.5 V AA batteries with up to 10 hours battery life. The receiver	2

	Microphone	shall feature antenna switching diversity, image rejection ≥ 55 dB, sensitivity 10 dB μ V(S/N 60 dB @ 20 kHz deviation), balanced XLR and unbalanced 6.3 mm output, AC adapter, antennas, and rack-mount kit. Maximum THD shall be <1%, dynamic range 108 dB (handheld) / 103 dB (body pack).	
13	Drum Mic Pack	SITC of dynamic, hyper cardioid, 30–12kHz, dynamic, cardioid, 70–16kHz, dynamic, cardioid, 100–12kHz, and condenser, cardioid, 30–20kHz, all with integral 3-pin XLR M Connectors.	1
14	Digital Mixer	SITC of a 22-input, 12-output digital mixer with 7" capacitive touch screen, 120 presets, simple/advanced modes, RTA, anti-feedback and room tuning wizards, 10 Aux mixes, 22-channel direct-to-HDD record/playback, MP3 USB playback, 16 XLR mic /line inputs, 4 XLR combo inputs, stereo line/USB inputs, 1 talkback input, 4-band parametric EQ per channel with Hi/Low shelving and 24dB/oct HPF/LPF, dynamics (gate/compressor), delay up to 100 ms, 12 outputs including Main L/R, Aux, In-Ear, Cue, and Monitor, output processing with 1/3-octave GEQ, 6-band parametric EQ, 8-band anti-feedback filters, limiter, THD < 0.005%, Frequency response 20Hz–20kHz ± 0.5 dB, dynamic range 105dB, equivalent noise –126 dBu, crosstalk –80 dB, SNR –94 dB, and individually switchable 48 V phantom power on all mic inputs.	1
15	Digital Signal Processor	SITC of a 32-bit A/D-D/A, 48kHz sampling, 40-bit floating-point DSP audio processor with THD+N 0.002% (1 kHz @ +4 dBu), dynamic range 110 dB unweighted, EIN < 125 dBu, 4 ms propagation delay, < 110 dB crosstalk, 48 V phantom power (up to 75 mA), IEEE 802.3af PoE, USB 2x2, Dante/AES67 4x4 bi-directional, optional Hear Clear acoustic echo cancellation, 4x4 input/output, max 13 W power, 44 BTU/hr heat load, ambient operation 0–40°C, 0–98% humidity, altitude 0–2000m, and dual RJ45 network connections (1 Gbps Dante+ control /PoE).	1
16	Equipment Rack	SITC of 24U Equipment rack with 2x full shelf, Caster, 2x PDU, 2x Wire Manager, Fan	1
17	Stage Box	SITC of a 8 in (4 MIC IN, 4 LINE IN), 8 out Stage Box with Snake cable	1

Package No.6

FILM EDITING DEPARTMENT

Sl No.	Items	Description	Qty.
1.	160TB Thunderbolt & 10Gig NAS	1) CPU---Intel CPU i7-8700, 3.2GHz, 12MB Cache. 2) Memory-- 64GB(Expandable upto 128 GB) 3) Form Factor--16-Bay Hardware RAID Enclosure Rackmount 4) Power Supply--Should support dual power supply (550W*2 nos) 100 ~ 240V AC 5) Number of Hard Drives and Total Capacity----Should support 16 nos of 10TB Enterprise SATA HDD(7200-RPM) with total RAW capacity of 160TB 6) SUPPORTS RAID LEVEL-----0, 1, 5, 6, 10, 50, 60	1

		7)Supported Interface----2nos*Thunder Bolt 3(40Gbps), 4 port 10GbE Base-T, USB2.0*2 (Front) / USB3.2*4(Back) 8) OS Support-- Support macOS 10.15 or higher and Windows 10 x64 or higher 10) Daisy Chaining---Should support Daisy Chain upto six(6) devices in Thunderbolt mode 11) Warranty--Should have Three yrs (3) warranty including HDDs support from OEM 12) Hot spare drive---It Should support option of Hot Spare HDD 13) Hot swappable--Should support Hot swappable HDD 14) Good Branded Rack Required for above NAS---- Quantity-01 15)24 Port Switch with minimum 4 ports 10Gig Ethernet and rest ports are 1Gig Ethernet.	
2.a.		55" 4 k Ultra HD Smart LED TV with stand	4
b.		Wired studio reference Head phone(Flat response), circum-Aural closed back with EP connector facility	10
c.		Wireless HDMI Transmitter and Receiver – (1/3)	2
d.		5 inch powered studio monitoring system	4

NB-Final Purchase order of equipment (Package wise, quantity) of BPFTIO is subjected to change depending on the availability of Budget at the time of purchase.

Section2: Minimum Eligibility for Bidder

Tender is invited from bidders meeting the following minimum eligibility criteria.

Sl.No.	Basic Requirement	Specific Requirements	Documents required
1	Legal Entity	The Bidder must be a Registered Proprietorship firm / A partnership firm registered under Indian Partnership Act, 1932 / A company registered under the Indian Companies Act, 1956	- Copy of valid registration certificate shall be enclosed as proof. - Copy of Certificate of Incorporation.
3	Continuation of Business	The bidder company should have been in existence as a registered company in India for at least 3 years.	Incorporation Certificate of the firm / Registration Certificate
4	OEM/Authorized Distributors	The bidder may be the Original Manufacturer (OEM) / OEM partner with an authorization certificate from the OEM / Distributor with Authorisation certificate from OEM(May or may not be bid specific)	For OEM: A self-certified certificate on the company's/ firm's letterhead for OEM For Authorized Distributors: An authorization letter/certificate from the original equipment manufacturer (OEM)/ Authorised partner certificate

5	Financial Turnover	Average Annual Turnover of INR 20 lakhs for each of the last three financial years: FY 2023-24, FY 2024-25, and FY 2025-26.	Audited financial statements / CA-certified true copy stating the turnover
6	Bid Processing Fee	The bidders have to submit the Bid Processing Fee	submission of Bid Processing Fee with Technical Bid
7	Authorized Service Centre/Office	Presence of authorized service centre/ Office in Odisha (optional)	Proof to be submitted
8	Tax Registration and Clearance	The bidder should have a registered GST Number, PAN Number	Copies of relevant certificates of registration
9	Past Experience	a) Should have proof of supply similar / related equipment to any Govt. organization /Universities/Research Institutes/private organizations and purchase order copies in support of that in last 3 years	Work orders, letter of award, Work completion certificate and contract agreement copy etc. as proof
10	Blacklisting	No bidder should have been blacklisted by any State Government or Central Government agencies or corporations Governed by them.	Self-declaration document

Section3: Instructions to Bidder(ITB)

3.1 General Conditions

- a. All information supplied by bidders may be treated as contractually binding on the Bidders, on successful award of the assignment by BPFTIO on the basis of this tender.
- b. No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed between BPFTIO and the selected bidder. Any notification of selected Bidder status by BPFTIO shall not give rise to any enforceable rights by the Bidder. BPFTIO may cancel the process at any time prior to a formal written contract being executed by BPFTIO or post unsatisfactory of post-delivery inspection (PDI).
- c. This tender supersedes and replaces any previous public documentation & communications done in this regard, and Bidders should place no reliance on such communications.

3.2 Compliance / Completeness of Response

- a. Bidders are advised to study all instructions, forms, terms, requirements, appendices and other information in the tender documents carefully. Submission of the Proposal shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications.
- b. Failure to comply with the requirements of this paragraph may render the Proposal non-compliant and the Proposal may be rejected. Bidders must:
 - a) Comply with all requirements as set out within this tender.
 - b) Submit the forms as specified in this tender and respond to each element in the order as set out in this tender. Include all supporting documents specified in this tender.
- c. The Proposals must be complete in all respects, Indexed and Hard Bound. The page numbers must

be clearly marked on each page and cross reference be indicated on the Index Page.

3.3 Key Requirements of the Bid

3.3.1 Rights to terminate the process

- a.** BPFTIO may terminate the tender process at any time and without assigning any reason. BPFTIO makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- b.** This tender does not constitute an offer by BPFTIO. The Bidders' participation in this process may result in engaging the Bidder towards execution of the Contract.
- c.** Any document, information, data or statement submitted by the Bidder in its Proposals, basing on which the selected Bidder will be considered eligible .

3.3.2 Bid Processing Fee

Bidders must submit, along with their Proposals, non-refundable Bid Processing Fee of INR 5, 000/- (Rupees Five Thousand Only).

The Proposal submitted without Bid Processing Fee mentioned above, will be summarily rejected.

3.3.3 Submission of tender document

a. Bid Processing Fee

b. Technical Proposal

3.3.4 Financial Proposal

3.3.5 Authentication of Proposals

The Proposal should be authorized by the authorized signatory of the company. It is desirable but not mandatory that companies send their one representative during the opening of the bids.

3.4 Evaluation Process

a. The BPFTIO reserves the right to reject any or all Proposals on the basis of any deviations.

b. Each of the responses shall be evaluated as per the criteria and requirement specified in this tender under the 'Evaluation and Selection' section.

3.4.1 Tender Opening

The Proposals submitted within due date and time mentioned in this tender document will be opened by BPFTIO, in the presence of the Bidders or their authorized representatives who may be present at the time of opening. The representatives of the Bidders should submit a letter of authorization from the Bidder companies to participate in the opening of the Proposal.

3.4.2 Proposal Validity

The offer submitted by the Bidders shall be valid for a minimum period of 180 days from the date of submission of Proposal.

3.5 Post-Delivery Inspection of equipment

BPFTIO will conduct a post-delivery inspection of all equipment by its own technical experts or 3rd party agency/consultants/advisors appointed by BPFTIO after the proposed equipment delivered by the selected bidder/bidders to the institute.

Bidders failing to comply with any of the clause then the Bid will be summarily rejected. BPFTIO reserves the rights to reject the bid any time without citing any reason thereof.

3.6 Deciding Award of Contract

a. BPFTIO reserves the right to ask for a technical elaboration/clarification through email or verbally from the Bidder on the already submitted Technical Proposal at any point of time before opening the Financial Proposal.

b. BPFTIO shall notify those Bidders who technically qualify on the Technical Evaluation process, informing the date and time set for opening of Financial Proposals.

c. The Bidder's name, the Proposal Price, the total amount of each Proposal and other such details, will be announced and recorded by the BPFTIO at the opening of Proposal.

d. After acceptance of PO/WO, Performance Security has to be deposited.

3.7 Terms and Conditions: Applicable Post Award of Contract

3.7.1 Termination Clause

3.7.1.1 Termination for Default

BPFTIO may, without prejudice to any other remedy for breach of contract, by a written notice of default of at least 30 days sent to the selected Bidder, terminate the Contract in whole or in part (provided a cure period of not less than 30 days is given to the selected Bidder to rectify the breach):

- 3.7.1.1.1 If the selected Bidder fails to deliver any or all quantities of the equipment or services within the time period specified in the Contract, or any extension thereof granted by; or
- 3.7.1.1.2 If the selected Bidder fails to perform any other obligation under the Contract within the specified period of delivery of service or any extension granted thereof; or
- 3.7.1.1.3 If the selected Bidder, in the judgment of BPFTIO, is found to be engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract.
- 3.7.1.1.4 If the selected Bidder commits breach of any condition of the Contract

If BPFTIO terminates the Contract in whole or in part, the amount of Performance Guarantee shall be forfeited. Notwithstanding anything contrary elsewhere contained in the document, Bidder shall be entitled for all the payments accrued on account of services rendered till the date of such termination.

3.7.1.2 Termination by BPFTIO

a. BPFTIO may, by not less than 30 days written notice of termination to the Bidder, such notice to be given after the occurrence of any of the events, terminate this Agreement if:

- i. The selected Bidder fails to remedy any breach hereof or any failure in the performance of its obligations here under as specified in a notice of suspension, within thirty (30) days of receipt of such notice of suspension or within such further period as the may have subsequently granted in writing;

- ii. The selected Bidder becomes insolvent or bankrupt or enters into any agreement with its creditors for relief of debt or take advantage of any law for the benefit of debtors or goes into liquidation or receivership whether compulsory or voluntary;

- iii. The selected Bidder fails to comply with any final decision reached as a result of the Dispute Resolution mechanism/proceedings.

- iv. The selected Bidder submits to the BPFTIO a statement which has a material effect on the rights, obligations or interests of BPFTIO and which the selected Bidder knows to be false.

b. Any document, information, data or statement submitted by the Bidder in its Proposals, based on which the selected Bidder was considered eligible or successful, is found to be false, incorrect or misleading; or as the result of Force Majeure, the selected Bidder is unable to perform a material portion of the Services for a period of not less than sixty (60) days

c. If BPFTIO would like to terminate the Contract for reasons not attributable to the selected Bidder's performance, they will need to clear all invoices for the Services up to the date of the notice. If BPFTIO would like to terminate the Contract for reasons attributable related to the selected Bidder's performance, BPFTIO will give a rectification notice for 1 month to the Bidder in writing with specific observations and instructions.

3.7.1.3 Consequences of Termination

a. In the event of termination of the Contract due to any cause whatsoever, [whether consequent to the stipulated term of the Contract or otherwise], BPFTIO shall be entitled to impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective business continuity of the Service(s) which the Bidder shall be obliged to comply with and take all available steps to minimize loss resulting from that termination/breach, and further allow the next successor Bidder to take over the obligations of the rest while Bidder in relation into the execution/continued execution of the scope of the Contract.

b. Nothing herein shall restrict the right of BPFTIO to invoke guarantees, securities furnished, enforce the Deed of Indemnity and pursue such other rights and/or remedies that may be available to under the law or other were.

c. The termination here of shall not affect any accrued right or liability of either Party nor affect the operation of the provisions of the Contract that are expressly or by implication intended to come into or continue in force on or after such termination.

3.7.2 Dispute Resolution Mechanism

a. The BPFTIO and the selected Bidder shall make every effort to resolve amicably by direct negotiations in case of any disagreement or dispute, arising between them under supply order.

b. All claims and disputes arising under or relating to this Agreement are to be settled by binding arbitration in the state of Odisha (Cuttack). An award of arbitration may be confirmed in a court of competent jurisdiction. Arbitration shall be as per Indian Arbitration Act, 1996.

c. The BPFTIO may terminate this contract, by giving a written notice of termination of minimum 30 days, to the selected Bidder, if the selected Bidder fails to comply with any decision delivered by BPFTIO.

3.7.3 Notices

Notice or other communications given or required to be given under the Contract shall be in writing and shall be e-mailed followed by hand-delivery with acknowledgement thereof, or transmitted by prepaid registered post or courier. Any notice or other communication shall be deemed to have been validly given on date of delivery if hand delivered & if sent by registered post than on expiry of seven days from the date of posting.

3.7.4 Force Majeure

Force Majeure is herein defined as any cause, which is beyond the control of the selected Bidder or BPFTIO as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the Contract, such as:

a. Natural phenomenon, including but not limited to floods, droughts, earthquakes and

epidemics/pandemic.

b. Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargo.

c. Terrorist attack, public unrest in work area provided either party shall within 10 days from occurrence of such a cause, notifies the other in writing of such causes.

3.7.5 Governing Law

This Contract shall be governed in accordance with the laws of India.

3.7.6 Jurisdiction of Courts

The High Court of Odisha at Cuttack has exclusive jurisdiction to determine any proceeding in relation to the Contract.

3.7.7 Compliance with Laws

The Selected Bidder shall comply with the laws in force in India in the course of performing the Contract.

3.7.8 Notices

A “notice” means:

- i. A Notice; or
- ii. A consent, approval or other communication required to be in writing under the Contract.

All notices, requests or consent provided for or permitted to be given under this Contract shall be in writing and shall be deemed effectively given when personally delivered or mailed by prepaid certified/registered mail, return receipt requested, addressed as follows and shall be deemed received within two days after mailing or on the date of delivery if personally delivered:

To,

Director,
BPFTIO,
Bose Campus,
SCB Medical College,
Cuttack, Odisha-753007
Phone No: 7978297362,
9437069564,
9439978071

Email: bpftio123@gmail.com

Any Party may change the address to which notices are to be directed, by giving a notice to the other party in the manner specified above. A notice served on a Representative is taken to be notice to that Representative's Party.

Section 4: Documents/Details to be submitted with Technical Proposal

The technical bid shall be submitted with documents specified below with annexure

SL. No	Document Description
1	Bid processing Fee
2	EMD
3	Tech Form I – Proposal Submission Letter
4	Tech Form II – Bidder's Profile
5	Tech Form III – Bidder's Experience
6	Copies of purchase orders & end user certificates in support of the information furnished in Tech Form III
7	Fin Form I – Financial Form Format
8	Self-declaration in case the bidder is an OEM as per Annexure - 1
i.	OEM authorization certificate(may or may not Bid specific) / certificate from authorized partner or distributor of OEM
ii.	Annual Average Turnover Statement by Chartered Accountant as per Annexure - 2
9	Copies of the annual audited statement / Annual Report for FY 2025-26, FY 2024-25 and FY 2023-24
10	Statement of deviation – Technical Specification as per Annexure - 3
11	Copy of the Leaflets / Technical Brochures of the Model offered in support of the information
12	Copy of the GST registration certificate and Copy of PAN
13	An affidavit for not being blacklisted as per Annexure-4
14	Bank Guarantee Format for Performance Security as per Annexure - 5
15	Acceptance of Terms & Conditions contained in the tender Document as per Annexure – 6
16	Declaration of correctness and authenticity of information provided in the Full Technical Proposal as per Annexure - 7
17	Proposal Submission Compliance Check List as per Annexure - 8

Section 5: Evaluation and Selection of bidder

5.1 Technical Evaluation

Initial Bid scrutiny will be made and incomplete details as given below will be treated as non-responsive if Proposals

- i. Are not submitted in as specified in the tender document
- ii. Are found with suppression of details
- iii. With incomplete information, subjective, conditional offers and partial offers submitted
- iv. Have non-compliance of any of the clauses stipulated in the tender
- v. Have a lesser validity period

All responsive Bids will be considered for further processing as below.

Technical Evaluation Committee will prepare a list of responsive Bidders, who comply with

all the Terms and Conditions of the tender. All eligible bids will be considered for further evaluation by the Committee according to the evaluation process defined in this tender document. The decision of the Committee will be final & binding in this regard.

- a. Technical Evaluation committee will examine the bids to determine whether they are complete, whether any computational errors have been made, and whether the bids are generally in order.
- b. BPFTIO may conduct clarification meetings with each or any Bidder to discuss any matters, technical or otherwise.
- c. Further the scope of evaluation committee also covers taking any decision with regard to the Tender document, execution/ implementation of the work.
- d. Proposal document shall be evaluated as per the following steps.
 - i. Evaluation of document: A detailed evaluation of the bids shall be carried out by the Technical Evaluation Committee in order to determine whether the Bidders are competent enough and whether the technical aspects are substantially responsive to the requirements set forth in the tender document. The bidders must submit the Make, Model, Features, and Technical Specifications along with the images of equipment for which they are submitting the bid.
 - ii. Bidders failing to comply with any of the above then the Bid will be summarily rejected.
 - iii. The Bidders are required to submit all required documentation in support of the evaluation criteria specified (e.g. Detailed Project citations and copy of work order, clients contact information for verification, and all others components) as required for technical evaluation.
 - iv. BPFTIO reserves the right to do a reference check of the past experience stated by the Bidder. Any feedback received during the reference check shall be taken into account during the technical evaluation process.
 - v. BPFTIO reserves the right to accept or reject any or all bids without giving any reasons thereof.
 - vi. BPFTIO shall inform to the technically shortlisted Bidders about the date and venue of the opening of the financial proposals.

5.2 Financial Evaluation

The Bidder shall be selected on the basis of Least Cost Selection (LCS).

All the technically qualified bidders will be notified to participate in Financial Proposal opening process.

Financial Proposals for the technically qualified bidders will then be opened on the notified date and time and reviewed to determine whether the financial proposals are substantially responsive. Bids that are not substantially responsive are liable to be disqualified at BPFTIO's discretion.

Financial Proposals that are not meeting the condition mentioned in Financial Form-I shall be

liable for rejection.

Total Cost of Bid (TCB) shall be calculated based on the financial format given in Financial Form-I of the tender.

If there is a discrepancy between words and figures, the amount in words shall prevail. For any other calculation/ summation error etc. the bid may be rejected.

5.3 Selection Process

The bidder with lowest qualifying financial bid (L1) quoted per watt basis, shall be declared as the “Selected Bidder” and will be awarded the contract.

Section 6: Technical and Financial Proposal Standard Forms

*<< Declaration to be submitted under the signature of Authorized Representative / Signatory of The
applicant agency on Official Letterhead and official seal >>*

Tech Form I: Format for Proposal Submission Letter

Dated _____

To,

The Director BPFTIO,
Cuttack

Subject: Tender for Supply, installation, commissioning of equipment of BPFTIO

Dear Sir,

We, (Name of the Bidder) hereby submit our Technical Proposal along with Financial Proposal in response to Notice Inviting Tender dated and Tender Document No. and confirm that:

1. I/we, having examined the Tender Document and understood the content, hereby submit my/our Bid. The Bid is unconditional and unqualified.
2. I/ We acknowledge that the BPFTIO will be relying on the information provided in the Bid and the documents accompanying the Bid for selection of the Bidder For the aforesaid project, and we certify that all information provided therein is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the Bid are true copies of the respective originals.
3. This statement is made for the express purpose of qualifying as a Bidder for the aforesaid project.
4. I/We shall make available to the BPFTIO any additional information it may find necessary or require to supplement or authenticate the Bid.
5. I/ We acknowledge the right of the BPFTIO to reject our Bid without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. I/ We certify that in the last three years (FY2023-24, FY 2024-25 and FY 2025-26)We have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
7. I/We declare that:
 - a) I/ We have examined and have no reservations to the Tender Document, including any Addendum issued by the Authority (BPFTIO);

I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in the tender document, in respect of any tender or request for proposal issued by or any agreement entered into with the BPFTIO or any other

Public sector enterpriser any government, Central or State; and

- b) I/ We hereby certify that we have not engaged or will Engage in any corrupt practice, fraudulent practice, coercive practice, Undesirable practice or restrictive practice.
8. I/We understand that the Authority may cancel the Bidding Process at any time and that the Authority is neither

bound to accept any Bid that you may receive nor to invite the Bidders to Bid for the Project, without incurring any liability to the Bidders.

9. I/We agree and undertake to abide by all the terms and conditions of the tender document.
10. I/We offer a Bid Security Declaration to the Authority in accordance with the Tender Document.
11. The Bid Security Declaration in the prescribed format has been submitted.
12. I/We agree and understand that the Bid is subject to the provisions of the Bidding Documents. In no case, I/we shall have any claim or right of whatsoever nature if the Project is not awarded to me/us or our Bid is not opened or rejected.
13. I/We certify that the period of validity of Proposal is 180 days from the last date of submission of Proposal and I/We are quoting for all the services mentioned in the Scope of Work of the Tender.
14. BPFTIO, may contact the following person for further information regarding this Proposal:

Name Designation
Contact No
Email ID
Company Name
Full address of office

In witness thereof, I/we submit this Bid under and in accordance with the terms of the Tender document

With Regards,

Signature and Seal

Full name of signatory with Designation:

Name of the Bidder/Company etc.

Name and seal of the Bidder

Date:

Place:

Tech Form II: Format for Bidder's Profile

<< Declaration to be submitted under the signature of Authorized Representative / Signatory of the applicant agency on Official Letterhead and official seal >>

S No.	GENERAL INFORMATION ABOUT THE BIDDER					
1	Name of the Bidder					
	Registered address of the firm					
	State		District			
	Telephone No.		Fax			
	Email		Website			
Contact Person Details						
2	Name		Designation			
	Telephone No.		Mobile No.			
Communication Address						
3	Address					
	State		District			
	Telephone No.		Fax			
	Email		Website			
Type of the Firm (Please tick ☐ relevant box)						
4	Private Ltd		Public Ltd.		Proprietorship	
	Partnership		Society		Others, specify	
	Registration No. & Date of Registration.					
Type of the Firm (Please tick ☐ relevant box)						
5	Original Equipment Manufacturer (OEM)		Authorized Distributor			
Key personnel Details (Chairman, CEO, Directors, Managing Partners etc.)						
6	in case of Directors, DIN Nos. are required					
	Name		Designation			
	Name		Designation			
7	Whether any criminal case was registered against the company or any of its promoters in the past?					Yes / No
8	Other relevant Informations					
8a.	VAT/CST/GST Registration : Furnish the copy of the VAT/CST/GST registration certificate					
8b.	PAN : Furnish the copy of the PAN					
9	Details of existing Service Center in Odisha/India: Name of Contact Person: Designation: Address of Service Center: Telephone No.: Email: Fax:					
10	Date:		Office Seal		Signature of the bidder / Authorized signatory	

Note:

1. All correspondence shall be to the aforesaid emailed only.
2. BPFTIO shall entertain communications received from the aforesaid email IDs only.
3. BPFTIO shall not be liable if the Single point of Contact fails to convey relevant information to their organization/Authorities
4. BPFTIO shall not entertain requests from the organization/Authorities to resend Emails..

Tech from III: Bidder's Experience

S. No	Name of Client, Contact Person, Telephone No, Mobile No, e-mail, Address	Name of Project/Location	Project Start Date, End Date, Brief of Project	Project Cost	Status (Complete/ In Progress/ Delay)

Financial Form- 1: Financial Proposal Format

Dated _____

To,

The Director BPFTIO,
Cuttack

Subject: Tender for Supply, installation, commissioning, of equipment at BPFTIO

Dear Sir,

We, the undersigned, offer to provide the services to tender for supply, installation, commissioning of equipment for 'Cinematography', 'Sound Recording & Sound Design' and 'Film Editing' Departments at BPFTIO in accordance with your tender dated [Insert Date] and our Technical Proposal.

Our Financial Proposal is as below:

S.No.	Particulars	Cost without tax (INR)	Cost with applicable tax (INR)
A	Cost of Goods (Supply of equipment / machineries and cost of their delivery, unloading, installation, training (No of days as required), commissioning charges etc., tools & tackles, consumables, safety certificates etc.) Note: The bidder must provide Package wise equipment cost breakup with this section.		
**Total Bid Price offered by the bidder			

*Breakup of Package wise equipment cost to be provided with this section

****Notes:**

- a) a) The above cost includes Supply, Installation, Training (No of days as required), Commissioning, Testing and other works and services falls under Scope of Work of the Selected Bidder.
- b) b) All the cost related to delivery, unloading, installation, commissioning, testing and any other charges should be borne by the bidder.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the Proposal.

We solemnly affirm that we will strictly adhere to the laws against fraud, corruption and unethical practices, including but not limited to "Prevention of Corruption Act, 1988", during the Request for Quotation (Tender) process and execution of the Contract, in case we are awarded the work. We understand you are not bound to accept any Proposal you receive.

With Regards,

Signature and Seal

Authorized Signature {In full and initials}:

Name and Title of Signatory:

Name and seal of the Bidder

Date:

Place:

Section 7: ANNEXURES

Annexure1. MANUFACTURER'S (OEM) OFFER FORM

(To be submitted by manufacturer in case the bidder is the manufacturer)

No.

Dated:

To,

The Director,

Biju Pattanaik Film and Television Institute of Odisha (BPFTIO),

Bose Campus, SCB Medical College, Cuttack, Odisha-753007

Dear Sir / Madam,

Bid Reference No:

Equipment Name:

1. We (Name of the OEM) declare that we are the original manufacturers of the above equipment having registered office at.....
.....(full address with telephone number/fax number & email ID and website), and having factories at_____.

2. No company or firm or individual have been authorized to bid, negotiate and conclude the contract in regard to this business against this specific bid.

3. We hereby declare that we are willing to provide guarantee/warranty and after sales service during the period of warranty as per the above bid and also supply spares for a period of 3 years.

4. We also hereby declare that we have the capacity to manufacture and supply, install and commission the quantity of the equipments bided within the stipulated time.

(Name)

For and on behalf of

M/s. _____

(Name of manufacturers)

Date:

Place:

Seal

Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer.

Annexure 2.Financial Turnover Certificate Format

<< Declaration to be submitted under the signature of Chartered Accountant on CA firm's Letterhead with his/her dated Sign and Seal >>

TO WHOMSOEVER IT MAY CONCERN

On the basis of audited financial statements, we hereby certify that M/s _ * _** having registered office at (Office address) has an average annual turnover of INR *__ in the last three financial years, in the past three consecutive years (FY 2023-24, FY 2024-25 and FY 2025-26). The details of annual turnover are mentioned below:

Sl.No.	Financial Year	Annual Turnover(in INR)
1	2023-2024	
2	2024-2025	
3	2025-2026	
Average		

Note:

Audited financial statements for the past three years should be submitted by the Bidder. Chartered Accountant:

Signature

Name Registration No. / Membership No.

Contact No.

Seal

Date:

Place:

Note: This turnover statement should also be supported by copies of audited annual statement of the last three years/Annual Report and the turnover figure should be highlighted there.

Annexure3: STATEMENT OF DEVIATION – TECHNICAL SPECIFICATION

Following are the Technical deviations and variations from the purchaser's Technical Specifications.

Sl No.	Item Name	Clause of Technical Specification	Statement of Deviations /Variations if any

(Attach separate sheets if the space provided is not sufficient)

In case there is no deviation from technical specification, Pl. Mention **No Deviation**.

Signature of the Bidder

Name :

Date :

Place :

Seal

Annexure4: Format for Declaration of Non-Blacklisting by the Bidder

<< An affidavit on a non-judicial stamp paper of INR 10/- by Company Secretary / Authorized Representative and Signatory of the Applicant with his/her dated Sign and Seal >>

AFFIDAVIT

I/We do hereby declare I/We have not been de-recognized / black listed by any State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Institutions for supply of Non-standard quality equipment/ Non-supply.

I/We agree that the BPFTIO can blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the time of inspection / verification and not complying with the Bid terms & conditions.

I / Wedo hereby declare that I / we will supply the as per the terms, conditions & specifications of the bid document.

For and on behalf of:

Signature:

Name:

Designation: (Authorized Representative and

Signatory)Date:

Place

Annexure 5: Bank Guarantee Format for Performance Security (only for selected bidder)

To
The Director,
Biju Pattanaik Film and Television Institute of Odisha (BPFTIO),
Bose Campus, SCB Medical College, Cuttack, Odisha-753007.

WHEREAS <<Name and address of the supplier>> (hereinafter called "the supplier") has undertaken, in
pursuance of contract no.....datedto
supply (description of goods and services) (hereinafter called "the contract")

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show ground or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the.....day of....., 20.....

Our branch at (Name & Address of the branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our branch a written claim or demand and received by us at our branch on or before Dt..... otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....(Signature of the authorized officer of the
Bank)

.....Name and designation of the officer

.....Seal, name & address of the Bank and address of the
Branch

* Preferably at the headquarters of the authority competent to sanction the expenditure for purchase of goods or at the concerned district headquarters or the State headquarters.

Annexure 6: Acceptance of Terms & Conditions contained in the Tender Document

Date:

To
The Director,
Biju Pattanaik Film and Television Institute of Odisha (BPFTIO),
Bose Campus, SCB Medical College, Cuttack, Odisha-753007

Dear Sir,

I/We have carefully gone through the Terms & Conditions contained in the Tender No. _____ regarding Tender Name _____.

I/ We declare that all the provisions of this Tender Document are acceptable to my company. I further certify that I am an authorized signatory of my company and I am, therefore, competent to make this declaration.

Signature of witness

Date:

Place:

Signature of the Bidder

Date:

Place:

Company Seal

Annexure7: Declaration of correctness and authenticity of information provided in the Full Technical Proposal

To,
The Director,
Biju Pattanaik Film and Television Institute of Odisha (BPFTIO),
Bose Campus, SCB Medical College, Cuttack, Odisha-753007.

Dear Sir,

We_____ (Bidder name) having principal office at_____ (address) do hereby confirm that the information submitted in TECH FORM I, TECH FORM II and TECH FORM III under Section 7 are true to our knowledge and belief. We understand that any falsification of data may lead to cancellation of our Bids.

Yours Sincerely,

Signature (Authorized Signatory as per Power of Attorney)

Name:

Designation:

Phone: Email:

Annexure8: Proposal Submission Compliance Check List

Tender No: _____, Date: _____

Please check whether following have been enclosed.

SL.No		Enclosure description	Enclosed (Y/N)	Annexure/ Attachment/ Page No./Envelop No.of the enclosure
1.		Bid processing Fee		
2		EMD		
3.		Tech Form I – Proposal Submission Letter		
4.		Tech Form II – Bidder's Profile		
5.		Tech Form III – Bidder's Experience		
6.		Copies of purchase orders & end user certificates in support of the information furnished in Tech Form III		
7.		Fin Form I – Financial Form Format		
8.		Self-declaration in case the bidder is an OEM as per Annexure - 1		
9.		OEM authorization certificate(may or may not Bid specific) / certificate from authorised partner or distributor of OEM		
10.		Annual Average Turnover Statement by Chartered Accountant as per Annexure - 2		
11.		Copies of the annual audited statement / Annual Report for 2023-24, 2024-25, 2025-26 (Provisional statement of account shall not be considered)		
12.		Statement of deviation – Technical Specification as per Annexure - 3		
13.		Copy of the Leaflets / Technical Brochures of the Model offered in support of the information		
14.		Copy of the GST registration certificate and Copy of PAN		
15.		An affidavit for not being blacklisted as per Annexure-4		
16.		Bank Guarantee Format for Performance Security as per Annexure - 5		
17.		Acceptance of Terms & Conditions contained in the Tender Document as per Annexure - 6		
18.		Declaration of correctness and authenticity of information provided in the Full Technical Proposal as per Annexure -7		
19.		Proposal Submission Compliance Check List as per Annexure -8		

End of Document
